

## Glenview Hills Meeting Minutes – 7.8.24

Present: Bryan, Andrew, Emily, Abigail, John, Brittany, Jamey

Absent: Geoff, Katie

8:06 – Call to start meeting

### **Homeland Services:**

- No real activity to mention
- June 11<sup>th</sup> – theft report (second degree)
  - o Jamey didn't find out about it until a few weeks ago
- Doug Richardson retiring at the end of this month; interviewing candidates to bring on in August or September
- Rate Increase – deferring for 6 months

### **Mayor's Report:**

- Engagement rate for Charlie Veeneman (Accounting services)
- Nothing extra to report

### **Commissioners Update:**

Andrew:

- No update; working on hard wired camera quotes for potential alternative to Flock

Brittany:

- Street signs have been ordered
- Two additional poles needed and just waiting on PO

Entrance:

- o Next Step – Bid Process
  - Need at least 3 bids (PL Lyons? Could be a first step)
- o Brittany to connect with Chris on companies to work with potentially

Emily:

- Concrete curb repair complete a couple of weeks ago
  - o Dunraven Ct. and Rd -
  - o Cabin – will receive quote to fix Cabin Way
    - When they fixed Cabin Way curbs, pieces of asphalt were removed on street; obtaining quote to fix asphalt
    - Emily sent Andrew invoices and he will submit payment confirmation.
  - o Quote to paint Glen Hill Rd exit - \$900
- Flynn Paving Schedule
  - o Mid-August Dunraven Drive and Ct.

Geoff:

- Absent, no update

**Treasurer's Report:**

- Closed out 2023-24 Fiscal Year
- Reviewed Monthly Statement for June
- Ended the year with \$12K surplus
  - o Financials to be distributed July 9<sup>th</sup>
- Lampke Concrete (Curb Check) will go out end of the week
- Engagement Letters
  - o Charlie Veeneman– gave 2 billing options (\$100/hr; invoiced monthly) OR \$525/month and supplemental quarter and yearly totals (Comes out to roughly \$570/month)
    - Joining Council meetings? Prepared monthly financials? UFIR Reports? All questions John will confirm to understand scope of work
    - Abigail – will he bill in 6 min increments? Quarterly hour increments?
    - Would be a valuable resource to share insights about other cities our size and could help understand best practices
    - Leaning towards \$100/hr with a 6 hour cap on a monthly basis
    - Will provide clarity via email
  - o John waiting on audit (Brian Cobb) – John to contact and make sure there is nothing else needed

**Attorney's Report:**

- No report

**Miscellaneous:**

October 2023 meeting minutes – Commissioner White motioned to approve, Commissioner Wilson seconded. Approved.

June 2024 Meeting minutes approved – Comm. White motioned, Comm. Bird seconded

Meeting adjourned at 9:01.